

**CYSS YOUTH SPORTS & FITNESS
EXCEPTION TO POLICY/ WITHDRAWAL REQUEST**

Below is the request for Exception to Policy for Fort Stewart/ HAAF Youth Sports program. This applies to individual and team sports offered through Child, Youth & School Services.

I, _____, parent/guardian of _____

Request the following exception to policy for reason
#1 #2 #3 #4 #5

1. *Bona fide* vehicle or transportation issues. For example, when both parents work in a single parent home, a parent may coordinate with a neighbor to help with transportation. Limitations include:
 - a. No more than two (2) children shall be placed on the same team for transportation reasons.
 - b. Parents making this request must live in the same neighborhood or otherwise show how transportation will be accomplished.
2. The head coach and one assistant coach, for each team, can request that his/her child be placed on their team.
3. Exceptional Family Member Program: To ensure inclusion of special needs youth, parents may request that their child be placed in a lower age group. Final Determination will be made by the Special Needs Assessment Placement (SNAP) team.
4. Same Team Placement: Siblings will be placed on the same team, provided they all meet the age requirement (a 7 year-old will not be able to play on the same team as his 9 year-old brother or vice-versa).
5. Withdraw from program. Non-attendance is NOT considered an official withdrawal. A refund will not be processed due to missed practices/games by youth.

Explanation of Request _____

Name of Youth _____ DOB _____

Sports program youth is enrolled _____

Date of Request _____ Date of first game of season _____

Parent Signature _____ Date _____

<u>FOR OFFICE USE ONLY:</u>	
Date form received _____	YS Recommend Approval: YES / NO
CYSS Sport's Director Signature _____	
Additional Information _____	